

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2015-2016

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Anselm Catholic Elementary School CITY: Dearborn Heights

ADMINISTRATOR'S SIGNATURE: Angela R. Kraetke, Principal DATE: September 17, 2015

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. Thursday 9/17/15	8:00 AM	1 minute; 20 seconds	154	Students moved quickly. They were warned about the drill. Pre-K has to move faster.
2. Wednesday 9/23/15	8:10 AM	1 minute; 5 seconds	148	Students moved much faster! It was a great drill!
3. Friday 10/16/15	10:00 AM	50 seconds	145	The students did a great job!
4. Monday 4/25/16	12:00 PM	60 seconds	150	The students and staff did a nice job during the lunch hour.
5. Tuesday 5/17/16	1:38 PM	68 seconds	152	The students did well, although preschool was sleeping and had to be alerted. They moved slowly.
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. Wednesday 11/11/15	9:00 AM	50 seconds	154	Students moved quickly and quietly. This was done well considering it was the first one.
2. Monday 3/14/16	10:02 AM	60 seconds	145	Students moved quickly. We addressed the location of students in the hallway, away from doors.
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. Wednesday 9/30/15	9:05 AM	Intruder	154	Classrooms moved quickly. Teachers have to remember to shut off lights.
2. Monday 12/7/15	10:30 AM	Intruder/Weapons	150	Teachers and students were quiet, everyone listened and took cover.
3. Tuesday 2/23/16	2:00 PM	Intruder	150	Excellent drill. The building was quiet, locked and orderly.

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226