

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2017-2018

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Anselm Catholic Elementary School CITY: Dearborn Heights

ADMINISTRATOR'S SIGNATURE: Angela R. Kraetke, Principal DATE: November 9, 2017

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. Mon., Sept. 11, 2017	10:00 AM	75 seconds	130	Staff and students were warned ahead of time. Everyone cooperated well.
2. Tues., Sept. 19, 2017	10:30 AM	45 seconds	129	Students and Staff did a much better job the second time!
3. Wed., Oct. 18, 2017	9:00 AM	45 seconds	130	Students and Staff continued to do an excellent job exiting the building.
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. Mon., Oct. 2, 2017	9:00 AM	50 seconds	135	Teachers and students moved quickly.
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. Fri., Sept. 27, 2017	9:30 AM	Intruder	130	Staff and students moved quickly. It was less than a minute.
2.				
3.				

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office  
305 Michigan Avenue - 7th floor  
Detroit, MI. 48226